

**MUNICIPALITY OF NORTHFIELD
JOINT BOARD MEETING
BOARD OF TOWN SELECTMEN
BOARD OF VILLAGE TRUSTEES
Minutes of October 23, 2007**

- I. **ROLL CALL:** Selectboard Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse (absent) and Gregory Sanders. Trustees Chair James Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present were Municipal Manager Nanci Allard, Accounting Manager Laurie Baroffio, and Kathleen Lott (*Northfield News & Transcript*).

The meeting was called to order at 6:30 p.m.

- II. **PUBLIC PARTICIPATION:** none.

III. **DISCUSSION**

a. **Allocation of Expenses between Northfield Town and Northfield Village**

1. **Exhibit A: Conference Room.** There was a question over why the Utilities being charged 25%. Listers use the room as their office, the Zoning Board of Adjustment and the Planning Commission have their meetings there, so why the charge to Utilities? Half the room is used by the Listers so they are charged. The other half of the room is used as conference room and this cost is split evenly between the Selectboard and Trustees (Utilities).
2. **Police Station.** Trustee Sutor questioned how the funding for the Police Station works. Is there a "landlord's fund," such as for a roof repair, etc.? Should we increase the charge for rent and set aside as a "fund," or is the \$5,000 a year set aside for building improvements sufficient? At this time, it's fine.
3. **Exhibits G (Municipal Manager) & H (Public Works Superintendent).** These need to be reconsidered. If they are changed, we will start the next budget cycle. If the Selectmen need to make changes, they can request a joint meeting. There is a spreadsheet for Superintendent Lyon's time and it will be evaluated.
4. **Exhibit E (Office Supplies).** This could be deleted. Each department is charged for their supplies accordingly.
5. **Exhibit J (Monthly Telephone Charges).** What's the modem for? Accounting Manager Baroffio will look into this.
6. **Exhibit S (Sand/Salt).** Question was asked if the mileage of paved roads had changed since the policy of 50/50 cost sharing was instituted. Manager Allard indicated that the mileage of the Town and Village paved roadways were still just about equal and the 50/50 split was fair. No other question or change action was requested.

Both Boards will re-evaluate the allocation of expenses by next budget season (possibly before the Village budget season). Motion by Trustee Sutor, seconded by Selectman Adams, to reaffirm the current policies as presented. **Motion passed 9-0-0.**

- IV. **PUBLIC PARTICIPATION: Non-agenda items:** None.

- V. **ADJOURNMENT:** Motion by Trustee Hambleton, seconded by Selectboard LeClair, to adjourn the meeting. Meeting adjourned 9-0-0 at 7:07 PM.

The Boards adjourned at 7:07 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk